

Grievance Policy and Student Complaints

Most problems or complaints that students may have with the school, can be resolved through a personal meeting with the student's instructor or school administrator. If, however, this action does not resolve the matter to the satisfaction of the student, he/she/they should take the following steps:

1. Students can file a written grievance on a school grievance form the school will review and respond to the student within 15 calendar days. Complaints should be mailed to the school's administrator or emailed to cincyestheticsandnails@gmail.com.
- 2.If the issue is not resolved, the student may contact The Ohio State Cosmetology and Barber Board: 1929 Gateway Circle Grove City, OH 43123 Phone: 614-466- 3834.

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